

# THE Official RESUME

## OVERVIEW:

You will need to complete the Official Resume, which can be found online or in Magazine #3. A resume will become an integral part of your journey on the road to success. As a State Finalist, you are interviewing for the job of state queen. Some day you may want to apply for an internship, class office, a job, a not-for-profit, or even some volunteer opportunities. They will require a well-rounded, developed, and clean-looking resume to secure the position.

## RULES:

Keep your resume to one page, one side. No attachments, no printing on the back, and no additional pages. Do not use colors, highlights, stickers, glitter, paint, or other adornments.

- Do not use lamination or sheet protectors.
- Do not add photos.
- Do not add to your resume; for example, no additional frames, lines, stars, hearts, or other graphic elements.

## FORMAT:

The Official Resume is a fill-in-the-blank form that is easy to complete and puts you well on your way to your first job interview. In keeping with traditional resume guidelines, we are limiting the Official Resume to one page, one side. Generally, interviewers are not inclined to read and digest multiple pages of information. This is very much the case at the pageant. It is important for the judges that the resumes are in a consistent format so that they can better use the interview time talking with you, instead of sifting through varied formats or a lot of text. The Official Resume is not scored during the **Interview**. The judges use it to ask questions specific to you. The Official Resume is used for the Interview Competition. A trophy and invitation to the national pageant will be awarded to the Best Resume from each age division, which is chosen by a separate panel of judges.

## TIPS:

Before you fill in the blanks, you may want to get your thoughts organized on a photocopy or a blank sheet of paper. Be neat and organized so the judges can quickly review your resume. List activities and interests that you have been involved with over the last three years.



**REQUIRED**

State Finalist Resume 

PRE-TEEN DIVISION

Please complete and bring this form to Pageant Check-In.  
This resume is for use at the Pageant Competition unless otherwise advised. It is a fill-in-the-blank form and is not to be printed. The resume will go to the judges for review at the Pageant Competition.

Rules: Keep your resume to one page, one side. No attachments, no printing on the back, and no additional pages. Do not use colors, highlights, stickers, glitter, paint, or other adornments. Do not add to your resume; for example, no additional frames, lines, stars, hearts, or other graphic elements.

Must be dated within 90 days prior to the pageant. Do not use photos unless otherwise advised. Do not use a photo of the pageant. A separate panel of judges will select the winner for this award. Resumes and resumes are a part of the pageant. Please do not use this form to apply for other pageants. Bring a copy of this form to Pageant Check-In.

Please print neatly in dark ink on type.

Name \_\_\_\_\_ Age \_\_\_\_\_

Phone \_\_\_\_\_

Grade level or school to be held \_\_\_\_\_ Grade Average (circle one) **A** **B** **C** **D** **E** **F** **G** **H** **I** **J** **K** **L** **M** **N** **O** **P** **Q** **R** **S** **T** **U** **V** **W** **X** **Y** **Z**

**Interests**

Favorite \_\_\_\_\_ Place you've been \_\_\_\_\_

Class or school \_\_\_\_\_ Book/series \_\_\_\_\_

List any hobbies and/or activities (if you have, check your group on.) \_\_\_\_\_

**Personal Information**

Does with a sense of the things that make you such a special and unique girl? \_\_\_\_\_

Do any things, things, experiences or other special events which you have \_\_\_\_\_

Do any awards or honors you have won \_\_\_\_\_

What are your most important goals in life? \_\_\_\_\_

Why do you want to be your state's representative for National American Miss? \_\_\_\_\_

See your Magazine #3, page 4 for details about the contest. 